

**Meeting Minutes
Administrative Subcommittee of the
Transmission and Distribution Committee
Pittsburgh, PA, USA
July 24, 2008**

1. Introductions

The meeting was called to order by Tom Grebe at 8:00am. Those in attendance included:

Members:

Gene Wolf, Lone Wolf Engineering, LLC, Chair
Tom Grebe, Electrotek Concepts, Inc., Vice Chair
Satish Ranade, New Mexico State University, Secretary
Mark McVey, Dominion Virginia Power, Chair Capacitor Subcommittee
Ben Mehraban, AEP, Chair DC and FACTS Subcommittee
Thomas Buonincontri, Orange and Rockland Utilities, Chair ESMOL Subcommittee
Karl Mortensen, Great River Energy, Vice Chair Standards
Bill Chisholm, Kinetrics/UQAC, TCPC
Glenn Davidson, Power Engineers, Chair TP&C Subcommittee
Andy Scwalm, Victor Insulators, Chair, Lightning and Insulator Subcommittee

Guests:

John McDaniel, National Grid (Vice Chair, Distribution Committee)
Bill Moncrief, Enernex (for PQ Subcommittee)

Minutes were taken by Satish Ranade.

2. Previous Meeting Minutes

Minutes from the June 28, 2007 meeting in Tampa, Florida were accepted and approved without changes.

3. Current Meeting

Tom Grebe reported that the attendance at the current meeting was good.

4. Future Meetings

Tom reported that the next meeting for the T&D Subcommittees will be at the 2009 IEEE PES January Joint Technical Committee Meeting (www.pesttechnical.org). This meeting will be January 11-15, 2009, in Atlanta (not Orlando). The schedules for this meeting will be managed by each subcommittee. Requests for meeting rooms for this meeting must be submitted to PES as soon as possible. Requests can be sent to John Paserba.

The T&D Committee will meet at the 2009 IEEE PES Annual Meeting. This meeting will be July 26-30 in Calgary, Canada. Bill Chisholm will coordinate subcommittee meetings as well as paper/poster sessions. Paper presentations can be scheduled as part of WG/TF/SC meetings if desired.

5. Awards

The following T&D Committee/Subcommittee members received awards at the 2008 PES Annual meeting:

Bill Long – Uno Lamm Award
Tom Short - Award for Excellence in Power Distribution Engineering

The following members (and officers) of the T&D Committee were elected to the Fellow grade:

Gene Wolf
Wayne Litzenberger

Congratulations!

PES awards often go ungiven. All committees are encouraged to send nominations to Dick Piwko (Gene Wolf in 2009).

6. New Business

Gene Wolf proposed the formation of the "Intelligent T&D Subcommittee". This Subcommittee replaces the Intelligent Grid Subcommittee which has been elevated to a PES coordinating committee status. The recommended was accepted. Gene Wolf will consult with the Intelligent Grid Coordinating Committee and report back at a later date.

Glenn Davidson requested the approval of a new Working Group under the TP&C Subcommittee. The "Corrosion Working Group" will be a joint WG with the National Academy of Corrosion Engineers (NACE). The request was unanimously approved.

7. Officer Rotation

The following two subcommittees have new chairs effective January 1, 2009:

- For the General Systems Subcommittee, Al Keri (AEP)
- For the Distribution Subcommittee, Cheri Warren (National Grid)

The committee unanimously approved.

Gene Wolf will complete his term as Chair of the T&D Committee and Tom Grebe will become the Chair on January 1, 2009. Satish Ranade will serve as Vice Chair.

Bill Chisholm will complete his term as TCPC. This position is available. Nominally, the TCPC serves for two years and then moves to the Secretary position.

8. Conference Papers/Panels/Technical Paper Review

Bill Chisholm asked that panel session requests be sent to him within two weeks. He expects that Panel papers will be due around Dec. 10, 2008. Satish will send an email with the exact dates. Bill also reported that he has been able to get three reviews for conference papers and assigning above average papers to sessions and the rest of the accepted papers to the poster sessions.

9. Subcommittee Reports

Tom asked for each subcommittee to provide a brief report of their activities at the General Meeting.

Capacitor Subcommittee:

Mark McVey reported that the Series Capacitor WG has established a PAR for "Guide for Specification of Series Capacitors". A paper on reactor sizing methodology is being developed. Std. 1036 Application Guide for Capacitors went to Ballot. Comments are being resolved and may require a modified PAR.

The Working Groups will meet at the Joint Technical Committee Meeting in January 2009.

Mark McVey reported some difficulty in finding rooms for the WG meetings that run across the lunch hour. Bill Chisholm reported that the way that scheduling blocks are organized it is better to request two, half-day meetings rather than one full day.

Distribution Subcommittee:

John McDaniel reported that the paper on "Weather Normalization" is almost complete and will be presented at the 2009 Annual Meeting and/or the T&D Conference in 2010.

The Reliability Indices Guide will be revised and a PAR is being submitted.

The Distribution Automation tutorial is being offered at this meeting and may be offered again at future meetings.

The Stray Voltage Working Group has a PAR for developing a Guide.

The Distributed Resources Impact Guide was discussed.

ESMOL:

Tom Buonincontri reported that the Grounding Guide has received a one year extension. The Fault Protection standard is reaffirmed and the Insulator Cleaning standard is in revision. Std. 1654 is balloted and negative responses are being resolved.

ESMOL is being scheduled for Fall, 2010.

General Systems:

Reza Iravani had a schedule conflict and could not attend. The SC minutes will be posted.

Integration of Renewable Energy into the Transmission and Distribution Grids:

The first working group "Wind Plant Collector System Design" met. A paper and possible tutorial is being developed. The Subcommittee discussed additional WG; it is expected that a WG on Short Circuit Modeling will be formed.

Lightning and Insulator Subcommittee:

The Lightning Protection of Overhead Lines and the Insulators Working Group met on Tuesday and are developing two papers and guides. A Joint TF on Insulators is established with ESMOL and TP&C.

Power Quality Subcommittee:

Bill Moncrief reported that the PQ Subcommittee is considering several revisions and new projects. The Flicker Working Group expects to put together a tutorial on Voltage Flicker and a have a standard ready in 2010.

TP&C Subcommittee:

Glenn Davidson reported that they had seven task force and working group meetings on Sunday with 60-65 attendees. The subcommittee hosted a special session on corrosion, grounding and back-flashovers.

Glenn also described the subcommittees approach to member recruitment. The efforts including providing a letter to a prospective participant to help in travel authorization, a special 'newcomer's meeting', etc. The subcommittee has sixteen 'first-timers' at this meeting.

DC and FACTS Subcommittee:

Ben Mehraban reported all of the working groups met at the Annual Meeting. The subcommittee is sponsoring a panel session and two paper sessions. The subcommittee's working groups will meet in Atlanta.

10. Future Meeting Schedule

January 11-15, 2009, Joint Technical Meeting in Atlanta, GA

July 26-30, 2009 PES General Meeting in Calgary, Canada

April, 2010 T&D Conference and Exposition, New Orleans, LA

The meeting was adjourned at 11:00am.

Minutes respectfully submitted by Satish Ranade.